



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Pinellas County School Age Programs 2019/2020 Payment Policy Agreement–Middle School

YMCA of the Suncoast provides developmentally appropriate programming for your child to ensure their success while in our care. Policies for fees and registrations were established to provide a financial basis for this quality programming. Please review these policies carefully and direct your questions to your Site Director.

PLAN OPTIONS	INCLUDES
Middle School Plan \$50/week	Vacation- no weekly fee charged <ul style="list-style-type: none"> • 2 Weeks* of vacation to be used prior to January 1 • 2 Weeks* of vacation to be used after January 1 (1 week may be used for 2nd week of December holiday break) • Any participant may only receive a total of 4 weeks in the 19/20 school year Early Release Days and School Out Days Holiday Break weeks- weekly fee of \$50 applies unless vacation week is applied.
AM ONLY Plan \$30/week Over attendance fee (in addition to weekly fee) \$20/week Added for any weeks where AM & PM care used and holiday weeks if attended. *We apologize, this plan is currently not available at Clearwater Fundamental.	Vacation- no weekly fee charged <ul style="list-style-type: none"> • 2 Weeks* of vacation to be used prior to January 1 • 2 Weeks* of vacation to be used after January 1 (1 week may be used for 2nd week of December holiday break) • Any participant may only receive a total of 4 weeks in the 19/20 school year Holiday Break Weeks included for an additional \$20/wk. (\$50/wk. total) if vacation week not applied. NOT INCLUDED: Early Release Days and School Out Days (available for an additional fee)
PM ONLY Plan \$25/week Over attendance fee (in addition to weekly fee) \$25/week Added for any weeks where AM & PM care used and holiday weeks if attended. *We apologize, this plan is currently not available at Clearwater Fundamental.	Vacation- no weekly fee charged <ul style="list-style-type: none"> • 2 Weeks* of vacation to be used prior to January 1 • 2 Weeks* of vacation to be used after January 1 (1 week may be used for 2nd week of December holiday break) • Any participant may only receive a total of 4 weeks in the 19/20 school year Early Release Days Holiday Break Weeks included for an additional \$25/wk. (\$50/wk. total) if vacation week not applied. NOT INCLUDED: School Out Days (available for an additional fee)
ADDITIONAL INFORMATION	INFORMATION
Grant or Subsidy recipients	Must adhere to the requirements of the grant or subsidy.
Vacations	Vacation cycle is from August 14, 2019 to May 29, 2020.
Registration Fee	\$25 per child/\$40 per family* Registration fee required annually *Grant/subsidy recipients may receive discounted registration fee.
Late Pick- Up Fee: After 6:00 PM	\$10 per child per site per 15 minute increments after 6 p.m.

*A week is defined as Monday-Friday in a calendar week. One week of vacation may not be broken up and used over multiple calendar weeks.

Enrollment Policy:

- Enrollment begins the first day of attendance. Online registration MUST be completed at least two (2) business days prior to attendance.
- Children MUST BE ENROLLED PRIOR TO ATTENDANCE. Due to licensing requirements, participants who have not completed their online registration will not be accepted into the program until complete.
- Registration plus first week fees are due the Friday prior to care, no later than the day of enrollment.
- Enrollment in Y programming reserves your child's space, time and staffing whether your child attends the program or not. As such, weekly fees are due and billed regardless of attendance, except under the vacation policy. This includes absence due to illness.
- A transfer to another YMCA of the Suncoast site or re-enrollment may be denied if a fee balance is due.
- Plan changes are limited to one change per year (August – May)
- Non-payment of the current week may result in immediate termination of services. Continued late payment may be considered abuse of service and result in termination of services.
- Financial assistance is available and offered on a sliding scale to those who qualify. Application for and/or qualification for financial assistance does not remove a participant's responsibility from being required to pay their weekly fees and keep their account current.
- Subsidy/grant funded clients are responsible for the full cost of care in the event that the funding source denies their eligibility for reimbursement (examples include, but are not limited to: unexcused absences, failure to complete appropriate redetermination / transfer paperwork, failure to sign their child in and out daily, etc.).
- Enrollment in School Year Before and After care does NOT enroll your child for summer camp. Summer camp requires a separate registration.

Vacation Policy: (as applicable)

- Vacation weeks may be used for any week during the school year, including holiday weeks, but are not in addition to holiday weeks.
- The maximum amount of vacation weeks any child receives in a school year is four (4).
- Two (2) vacation weeks may be used PRIOR to January 1, 2020.
- Two (2) vacation weeks may be used AFTER January 1, 2020 (one week may be used for 2nd week of winter break that begins in December).
- Vacation weeks must be requested and approved at least 2 weeks prior to use.
- Vacation weeks must be used during school year. They do not accumulate or roll over.

Fee Policy:

- Registration fees are non-refundable.
- Fees are:
 - Due the FRIDAY PRIOR TO THE WEEK OF CARE, regardless of attendance EXCEPT under the vacation policy.
 - Due and billed WEEKLY regardless of the number of actual days attended in any given week. There is no daily rate for care.
 - Due when child is absent due to illness (vacation week may be used).
 - Due until WRITTEN NOTIFICATION of cancellation from program is received via cancel form or email.

- Any additional fees, if applicable, will be added to accounts and set to draft from the payment account on file. If no payment account is on file, fees will be applied as a balance due on account.
- All accounts are required to be set up on Electronic Funds Transfer (EFT) via credit/debit card or bank account. Our sites are not able to accept cash, check or money order payments. Should you wish to pay via another method of payment, you may visit our School Age Program office to pay PRIOR to the scheduled draft processing.
- Non-Sufficient Funds (NSF) check fee (including declined payment from EFT) - \$20 per check/EFT decline.
 - After two (2) NSF check/declines payment arrangements must be discussed with a supervisor.